



শেখ হাসিনার নির্দেশ,
জলবায়ু সহিষ্ণু বাংলাদেশ

SURVEY OF VASCULAR FLORA OF BARISHAL AND SYLHET DIVISIONS (SVFBS) PROJECT

Bangladesh National Herbarium
Chiriakhana Road, Mirpur-1, Dhaka-1216.



Request for Expression of Interest (EOI)

1.	Ministry/Division	Ministry of Environment, Forest and Climate Change	
2.	Agency	Bangladesh National Herbarium	
3.	Client/Procuring Entity	Project Director, SVFBS Project	
4.	Procuring Entity District	Dhaka	
5.	Expression of Interest for selection of	(i) Two Senior Consultants (Dicot); (ii) One Senior Consultant (Monocot); (iii) One Senior Consultant (Fern & Gymnosperm); (iv) Five Junior Consultants (Research); (v) One Junior Consultant (Audit & Accounts); and (vi) One Junior Consultant (Management).	
6.	EOI Ref. no. & date	22.05.0000.011.14.001.21.4(a); 3 February 2022	
7.	Procurement method	Quality and Cost Based Selection (QCBS) in accordance with the Public Procurement Rules 2008.	
8.	Budget and Sources of Funds	Development Budget	
9.	Project Code	224348200	
10.	Project Name	Survey of Vascular Flora of Barishal and Sylhet Divisions (SVFBS)	
11.	EOI Closing Date & Time	20-02-2022 at 12:00 pm	
12.	Information for Applicants:		
	Position/Duration	Qualification & Experience	Brief Description of Assignment
	Senior Consultant (Dicot)/ 30 man months each	Having (a) PhD degree with at least second class (GPA 2.25) M.Sc degree in Botany from a recognized university; (b) fifteen years of research/teaching experience in plant taxonomy; (c) at least fifteen full quality research articles published in recognized national/foreign journals on relevant field; (d) minimum age should be 45 years; and (e) at least one year experience as a consultant of similar work in any organization/ project.	He/she will perform the following duties & responsibilities under the direct supervision of PD: (a) verification of the accuracy of the identified dicot plant specimens; (b) writing up manuscripts of dicot plant part of illustrated books to be published both in Bengali and English; (c) prepare project related reports, leaflets, posters etc.; (d) prepare theme papers and presentations for meetings, seminars and workshops; (5) determine the accuracy of the survey work conducted at the field level and assess the quality of collected plant samples with related information; and (6) to perform other duties assigned by the Project Director.
	Senior Consultant (Monocot)/ 30 man months	Having (a) PhD degree with at least second class (GPA 2.25) M.Sc degree in Botany from a recognized university; (b) fifteen years of research/teaching experience in plant taxonomy; (c) at least fifteen full quality research articles published in recognized national/foreign journals on relevant field; (d) minimum age should be 45 years; and (e) at least one year experience as a consultant of similar work in any organization/ project.	He/she will perform the following duties & responsibilities under the direct supervision of PD: (a) verification of the accuracy of the identified monocot plant specimens; (b) writing up manuscripts of monocot plant part of illustrated books to be published both in Bengali and English; (c) prepare project related reports, leaflets, posters etc.; (d) prepare theme papers and presentations for meetings, seminars and workshops; (5) determine the accuracy of the survey work conducted at the field level and assess the quality of collected plant samples with related information; and (6) to perform other duties assigned by the Project Director.
	Senior Consultant (Fern & Gymnosperm)/ 30 man months	Having (a) PhD degree with at least second class (GPA 2.25) M.Sc degree in Botany from a recognized university; and fifteen years of research/teaching experience on fern & Gymnosperm; or at least second class (GPA 2.25) M.Sc degree in Botany from a recognized university; and twenty years of research/teaching experience on fern & Gymnosperm; (b) at least ten full quality	He/she will perform the following duties & responsibilities under the direct supervision of PD: (a) verification of the accuracy of the identified fern & Gymnosperm specimens; (b) writing up manuscripts of fern & gymnosperm part of illustrated books to be published both in Bengali and English; (c) prepare project related reports, leaflets, posters etc.; (d) prepare theme papers and presentations for meetings, seminars and workshops; (5) determine the accuracy of the survey work conducted at the field level and assess the quality of collected plant samples with related



	research articles published in recognized national/foreign journals on relevant field; and (d) minimum age should be 45 years.	information; and (6) to perform other duties assigned by the Project Director.
Junior Consultant (Research)/ 36 man months each	Having (a) M.Sc degree with at least second class (GPA 2.25) B.Sc Honors degree in Botany from a recognized university; (b) maximum age should be 45 years; and (c) at least 2 (two) years of practical experience in plant survey and sample identification work.	He/she will perform the following duties & responsibilities under the direct supervision of PD: (1) accepting plant samples collected from the project area after checking the quality; (2) preparing a database of quality herbarium specimens after classification; (3) assisting senior consultants in verifying the accuracy of identified plant specimens and in composing books; (4) uploading information on the website about plant species published in the book; (5) assisting to organize meetings, seminars and workshops; and (6) performing other duties assigned by the Project Director.
Junior Consultant (Audit & Accounts)/ 36 man months	Having (a) at least a second class (GPA 2.25) bachelor degree from a recognized university; (b) age at least 45 years; (c) at least 05 (five) years of practical experience in accounting work in any government organization; and (d) having basic knowledge on computer (Microsoft Word, Excel, Internet browsing).	He/she will perform the following duties & responsibilities under the direct supervision of PD: (1) completing all project accounts (bill-voucher processing) and maintenance of register; (2) preparing ADP & RADP, fund release, economic reports etc.; (3) approving all project bills in coordination with the office of the Chief Accounts Officer; (4) conducting project audit; (5) assisting to organize meetings, seminars and workshops; and (6) performing other duties assigned by the Project Director.
Junior Consultant (Management)/ 36 man months	Having (a) at least a second class (GPA 2.25) bachelor degree from a recognized university; (b) age at least 45 years; (c) at least 05 (five) years of practical experience in administrative work in any government organization; and (d) having basic knowledge on computer (Microsoft Word, Excel, Internet browsing).	He/she will perform the following duties & responsibilities under the direct supervision of PD: (1) Assisting in various administrative and procurement activities of the project; (2) organizing meetings, seminars and workshops under the project; (3) coordinating in official work with the administrative ministry; and (4) performing other duties assigned by the Project Director.
CLIENT/PROCURING ENTITY DETAILS		
13.	Name & Designation of Official Inviting EOI	Dr. Sarder Nasir Uddin, Project Director
14.	Address & Contact detail of Official Inviting EOI	SVFBS Project Office, Bangladesh National Herbarium, Chiriakhana Road, Mirpur-1, Dhaka 1216. Phone: (+8802) 48035275. E-mail: nsarder@yahoo.com
15.	Other Information: <ul style="list-style-type: none">Interested applicants are requested to submit their expressions of interest in accordance with the Standard Application Forms which may be collected from the office of the undersigned during normal office hours or available in the BNH website (www.bnh.gov.bd).Expressions of Interest shall be submitted in sealed envelope delivered to the office of the undersigned, and be clearly marked "Request for Expressions of Interest for Selection of [5]."Procuring entity reserves the right to accept or reject any or all EOIs without assigning any reason thereof.	

(Dr. Sarder Nasir Uddin)
Project Director